

MINUTES

Port Costa Conservation Society Board of Directors Meeting, April 16, 2018

Ridge Greene, Chairman	<u>Attending</u>
Jeff Wilson, Vice Chairman	<u>Attending</u>
Michael Domagalski, Secretary	<u>Attending</u>
Anne Mann, Treasurer	<u>Attending</u>
Connie Cameron, Fin. Sec.	<u>Attending</u>

Also attending: Michelle Bow, Carol Palacio, Dee Lewis, Veronica Crane

Meeting: Called to order by Chairman at 6:39 pm

Last Meeting's Minutes: Amended, Approved

This Month's Agenda: Amended, Approved

1. Public Comments

- a. Michael: Hank Domagalski sign overrun with weeds. Can Victoria & Michael fix? Group agreed yes. Suggested plastic & wood chips.

2. Treasurer's Report

- a. Anne reported that the IRS claim that we didn't pay taxes continues. They wrote a good letter so there is hope this will be ended soon.
- b. Distributed monthly financial reports for PCCS. We are now in the 2017-2018 tax year. We're spending around \$25K a year to keep school open: maintenance, utilities, taxes, insurance. Now have ~\$190,000 in the bank, more than last year but \$25,000 of that was from Betty. Again, a large grant would require us to come up with big matching funds.
- c. Cost of sending out renewal letters & newsletter was \$750. Dues from members + donations brought in \$3,562 to date. Louie & Joaquin are generous donors. 177 members, 17 lifetime members. 64 members from Port Costa, 47 from Crockett. Anne sends out thank-you letters to people who donate \$50 or more.

3. Chairman's Report

- a. Steven Smith gets one more chance to do the electrical work needed. Otherwise we go to someone else so we can demonstrate to CCF that we are doing something.
- b. Fire alarm software problem is fixed. Cost us \$375. Has to be fixed again at beginning of each new year.

4. Events Report

- a.

5. Upcoming Events

- a. The Field Semester public presentation April 18. We could get newsletters from Yaier and mail out to PCCS members. The following Monday the Board meets to discuss what to make of it and what are next steps. TFS will have to obtain permission to proceed from the County before we can make a decision. There are concerns about what may ensue if BVAC decides it's not working for them at the lake and sells it. If this joint-use plan doesn't work, we need to find another – the present situation/income is not feasible long-term.
- b. Wedding scheduled for April 22, 2 pm: Isaac and Kat.
- c. Grizzly Peak event scheduled for May 6.

- d. Green Clean-up on the books for May 21. Chipper comes in that day. Gates open May 5.
- e. Town-wide yard sale scheduled for May 26. Sarah is organizing the vendors, has printed registration form. Anne sent in application for food permit for hot dogs. Discussion of volunteers to manage parking in paved lot and how to collect fee – boxes outside that people pass right by stating parking fee.
- f. CCF meeting here at school June 7.
- g. 2018 Car Show scheduled for August 19. Not sure when Mitch & Hillary are starting plans.

6. Ongoing Business

- a. Grant Committee report. Talked about the CCF grant status. Ridge got revised plans back, will take to building department. Grant Committee needs new member with Connie leaving.
- b. Deed restriction: Ridge got the name of an attorney from colleagues. Important to define this with big developments (e.g. Field Semester) possibly coming. For future protection of property use.
- c. Archive organization: discussion and work to resume later in the new year. Need a copier or scanner to help with this work, attached to a computer. Turns out we have one.
- d. Knox box still in limbo – a new fire chief will be in place soon and issue can be resolved.
- e. PCCS web site is functioning. We will keep one year’s worth of minutes and agendas, with the older ones archived off to separate pages.
- f. Fence repair: WW grant helping with this. Ridge has been communicating with 5 fence guys, no result yet.

7. New Business

- a. Fee waiver for members and volunteers; establishing known guidelines about who gets a waiver of fees for events etc. Tentative discount reduction policy: 20% off for PCCS members for a year; up to 50% off for those who volunteer more than 50 years a year. Board can still authorize discounts in individual situations. Information to be included on future membership form. Jeff will write up something for next meeting.
- b. Have US flag, need to get it up. Ridge & Aaron will get it up.
- c. School roof talking with Pete - to do when rainy season is over. Will do either free of charge or for cost of parts. Calling it a roof coating. Maybe 5-10 years left.
- d. Connie Cameron resignation and moving away. Mitch Polzak will be invited to replace her, is interested. Connie’s leaving will leave a hole since she has done so much work, so we’ll have to be creative with volunteers to make it up.
- e. Should look at event fees. Currently we charge the same for one room as for the whole school.

Adjourned: 7:55 pm

Volunteer Hours

Name	Hours	Name	Hours
Ridge Greene	9		
Jeff Wilson	50		
Michael Domagalski	10		
Anne Mann	10		
Connie Cameron	50		
Veronica Crane	~		
Dee Stewart			

Louie Stewart			
Carol Palacio			