

MINUTES

Port Costa Conservation Society Board of Directors Meeting, July 16, 2018

Ridge Greene, Chairman	<u>Attending</u>
Jeff Wilson, Vice Chairman	<u>Attending</u>
Michael Domagalski, Secretary	<u>Attending</u>
Anne Mann, Treasurer	<u>Attending</u>

Also attending: Dee Stewart, Earl Flewellen, Jeanavive Janssen, Etta Heber, Yaeir Heber, Mike Bloxham, Carol Palacio, Veronica Crane, Spencer Sargent, Michelle Bow

Meeting: Called to order by Chairman at 7:05 pm
Last Meeting's Minutes: Amended with volunteer hours, Approved
This Month's Agenda: Approved

1. Public Comments

2. Treasurer's Report

- a. Review of overall financial reports. The amount that is encumbered is shown. Then the grant money - \$31,000. Donation amounts for light fixtures \$12,000. Result is \$29,463. We have current assets of \$189,742, earmarked \$46,000. Looking only at checking it's \$29,463 without going to our savings. The big amount in savings would be for matching funds, but if we use it all it leaves us with no operating capital. We need to keep 2-3 years operating expenses in our savings for survival.
- b. Quickbooks cancelled.
- c. IRS problem about late payment resolved.
- d. \$130 donation from "Network for Good."

3. Chairman's Report

- a. Ridge will report on our July 7 volunteer workday to CCF.
- b. The Field Semester surveys have been sent out and over 30 have been submitted. Some people did not respond, thinking what's the point. The surveys are running about 3-1 in favor of proceeding with TFS. Some are not clearly yes or no. Positive comments, but with a reservation or two. Requests for more fund raising which is not feasible with our current volunteers. We are currently able to put on no more than 3-4 events per year. We have to give an answer to TFS about the partnership now or drop the idea.
- c. Initiating new events will require new involvement from younger volunteers to get things started on a new event. They have to come forward ready to take charge.

4. Events Report

- a. The volunteer work day was on July 7.

5. Upcoming Events

- a. Peripatetics performing here on July 21.
- b. Next meeting about Car Show on August 6.
- c. Clean-up project in yard prior to Car Show, August 11.
- d. 2018 Car Show scheduled for August 19.
- e. Louie Stewart memorial August 25. Some preparation will be needed.
- f. Wedding on October 20.

6. Ongoing Business

- a. Grant Committee report. No meeting this month. Ridge going to Building Dept with copies of everything.
- b. Deed restriction: Ridge contacted new attorney. Purpose: to assure that the school belongs to the town, the building remains in a similar non-profit status.
- c. Archive organization: some done on the July 7 work day.
- d. Knox box still in limbo – a new fire chief will be appointed after Jerry resigns.
- e. PCCS web site is functioning, Jeanavive posting documents as she receives them. Jeanavive and Jeff will pursue creating separate PCCS events email address.
- f. Fence repair: nothing new to report

7. New Business

- a. Board discussed the lease terms as specified in The Field Semester Operating Plan. There is no lease agreement yet, but this is about the lease terms, defining the framework by which this project would go forward. Based on what we feel the value of half the use of the building and grounds would be. After some county approvals come through we can work on a formal Lease Agreement.
- b. The Proposal and Operating Plan has been received. The resolution on page 38 (last page) is a Board Resolution to give formal approval to proceed with this Plan, as presented on April 18, 2018. It states that PCCS will participate in site plans, approval process with the county (as building owner), fund raising. Working in cooperation with TFS and Bull Valley Agricultural Center on all this. PCCS’ approval needed at this point for TFS to move forward and get funding for the CEQA report (Calif. Environmental Quality Act). Board consensus is, we cannot continue as is and need a major partner.
- c. Chairman proposed agreeing to TFS lease terms. Board voted unanimously to approve. Chairman proposed accepting the Board Resolution for The Field Semester Operating Plan. Motion was made to approve this Resolution, seconded, voted on and approved unanimously. The Board then signed the Resolution on Page 38; this was then turned over to Yaier Heber. This matter that has been under discussion for so long is now resolved.
- d. Broken women’s toilet – discussion of who to get for the repair.
- e. Elevator permit not up to date. Doesn’t sound right. Ridge to check on it.
- f. School roof coating. Help not available probably until the end of summer.
- g. We need a Financial Secretary for the Board. No word from Mitch yet. We have to make a plan for nominations, interviews, resumes. This position lasts until 2021.

Adjourned: 8:36 pm

Volunteer Hours

Name	Hours	Name	Hours
Ridge Greene	9		
Jeff Wilson	20		
Michael Domagalski	5		
Anne Mann	12		
Veronica Crane			
Dee Stewart			
Carol Palacio			
Jen Copeland	4		
Victoria Ryan	4		
Anne Scheer	6		